



Thank you for your interest in volunteering at the ATD 2018 International Conference and Exposition! It takes a great deal of hard work to coordinate an event as large as this, and we appreciate those volunteers who give selflessly of their time to contribute to the success of the conference!

As you are surely aware, this year's ATD International Conference and Exposition is a very prominent event. Not only are we celebrating ATD's 75th anniversary in the beautiful city of San Diego, we are also welcoming the 44th President of the United States, President Barack Obama, as our opening keynote! Albeit exciting, such high-profile happenings have required changes to how the conference is managed, and this includes some updates within the Volunteer Program.

ATD has created a set of guidelines to make the conference volunteer partnership run smoothly for everyone, while providing meaningful benefits for all:

- ATD requests, to the greatest extent possible, that volunteers sign up for two-day positions. Not only will it be beneficial for attendees to see familiar faces, but volunteers will be able to take advantage of two complementary days rather than just one! Two-day positions are two volunteer days and do not have to be contiguous. Priority will be given to volunteers who sign up for two-day positions.
- ATD asks that volunteers plan their intentions for the conference in advance, and provide both their desired volunteer days and complimentary days simultaneously.
- Complimentary days for volunteers are capped at eighty (80) people on any day.
- Volunteer days are work days and as such generally do not include attending sessions. This will be especially true with General Sessions, which will have controlled access. Volunteers using a complimentary day have access to all content on that day.
- Volunteers who sign up to work preconference certificate programs or workshops will be given a seat in the program or workshop in exchange for volunteering for the entire program/workshop. They will not be given complimentary registration days. However, they will receive credit for the certificate program or workshop, including the certificate and any related CEUs. Preconference event volunteers may take advantage of the discounted volunteer day rate of \$500 to register for additional conference days.
- Volunteers are required to check in and out with the Volunteer Office each day on work days. Volunteers will check in each day and collect their Volunteer badge, and they will check out each day and return their Volunteer badge.

If you are interested in volunteering at ATD 2018, please [click here to Register](#). The San Diego Chapter appreciates the support and involvement of our volunteers, and we look forward to working with you in San Diego!